

Missouri SDAC Activity Code Descriptions

(Includes related paperwork, clerical activities and staff travel required to perform the activities)

CODE 1 a - NON-MEDICAID OUTREACH – Explaining social, vocational or educational services or programs such as scholarship, remedial programs, after school programs, sports programs etc.... to students or families.

CODE 1 b -MEDICAID OUTREACH – Informing children or families about Medicaid, HCY or MC+ programs and benefits, including screenings, services and equipment that may be available.

CODE 2 a - FACILITATING AN APPLICATION FOR NON-MEDICAID PROGRAMS – Helping a student to collect information regarding non-Medicaid application, including applications for college, scholarships, sports programs, free & reduced lunch etc....

CODE 2 b - FACILITATING MEDICAID ELIGIBILITY DETERMINATION – Assisting in the application process for Medicaid or MC+, including helping to collect required information. Also includes SSI paperwork, or updating a student's forms as it relates to their Medicaid eligibility.

CODE 3 - SCHOOL RELATED AND EDUCATIONAL SERVICES - Face to face time spent with students that is educational, social or vocational in nature, such as teaching class, grading papers, supervision of students, taking attendance etc....

CODE 4 – DIRECT MEDICAL SERVICES – Face to face time spend providing direct health care including, dispensing medication, first aid, therapy sessions (PT, OT, SLP), counseling services, screening, assessments and evaluation to an individual or group.

CODE 5 a – TRANSPORTATION FOR NON-MEDICAID SERVICES – Scheduling or arranging transportation for educational, social or vocational activities, including field trips, after school programs, sports programs etc....

CODE 5 b – TRANSPORTATION –RELATED ACTIVITIES IN SUPPORT OF MEDICAID COVERED SERVICES - Scheduling or arranging for a child to get to receive health services, including transportation to an outside provider, another school, or arranging specialized transportation because of health needs to his or her own school.

CODE 6 a - NON-MEDICAID TRANSLATION – Arranging or providing face-to-face translation such as Spanish to English or sign language for the hearing impaired in a classroom or other setting.

CODE 6 b – TRANSLATION RELATED TO MEDICAID SERVICES – Arranging for translation services (interpreter or sign-language) in order for a child to receive health services such as for a conference regarding a child's medical or mental health condition. Also, explaining medical or other technical terminology regarding a child's health condition to a parent or guardian. This may be in a conference setting or over the phone.

CODE 7 a – PROGRAM PLANNING, POLICY DEVELOPMENT & INTERAGENCY COORDINATION RELATED TO NON-MEDICAID SERVICES – Used when you are planning or developing strategies that affect a “population” of students such as a school or school district. Participating in meeting regarding topics that are educational, social, or vocational in nature or monitoring the delivery of such programs.

CODE 7 b – PROGRAM PLANNING, POLICY DEVELOPMENT & INTERAGENCY COORDINATION RELATED TO NON-MEDICAID SERVICES - Used when you are planning or developing strategies that affect a “population” of students such as a school or school district. Participating in meetings regarding topics that are related to medical and mental health services offered in schools or coordinating with outside or contracted providers about the kind, frequency and duration of services they will be providing for your school district.

CODE 8 a – NON-MEDICAID TRAINING – Participating or conducting training that is educational, social or vocational in nature, including in-service days, or training that may occur outside the district.

CODE 8 b – MEDICAID SPECIFIC TRAINING – Attending or conducting any training or conference that enhances a nature, including in-service days, or training that may occur outside the district.

CODE 9 a – REFERRAL, COORDINATION & MONITORING OF NON-MEDICAID SERVICES – Use when performing activities specific to an individual student, such as, making a referral for disciplinary or educational reasons, participating in a conference or conversation about a student's educational performance, or coordinating services for a student that are educational, social or vocational in nature.

CODE 9 b – REFERRAL, COORDINATION & MONITORING OF MEDICAID SERVICES - Use when performing activities specific to an individual student, such as, making a referral for disciplinary or educational reasons, participating in a conference or conversation about a student's educational performance, or coordinating services for a student that are educational, social or vocational in nature.

CODE 10 – GENERAL ADMINISTRATION – Specific duties related to the school district administration. Also includes lunch, breaks and any PAID LEAVE, such as vacation time, sick days, personal time show days.